

Glasgow Kelvin College
Board of Management
Finance and Resources Committee
Agenda

Agenda for the meeting scheduled to be held at 5pm on Tuesday, 4 March 2025, via MS Teams

- 1. Sederunt**
- 2. Apologies**
- 3. Terms of Reference**
Finance and Resources Terms of Reference
- 4. Declarations of Interest and Connection**
 - a) Interestⁱ¹**
 - b) Connection²**
- 5. Minute of the Previous Meeting held on 26 November 2024 (For Approval)**
(copy attached)
- 6. a) Matters Arising from the Previous Meeting held on 26 November 2024**
 - b) Action Log (For Noting)**
 - i) Finance and Resources Committee Action Log as at March 2025**
(copy attached)
- Items for Approval and Endorsement**
- 7. Finance Report - NOT IN THE PUBLIC DOMAIN**
Report by Vice Principal Operations and Head of Finance
(copy attached)
- 8. Review of Policies and Procedures**
 - a) Safeguarding Children, Yount People and Vulnerable Adults Policy and Procedure**
 - b) Dignity and Respect Policy and Procedure****Report by Director of People and Culture**
(copy attached)

¹ An interest is a connection that requires to be declared where the objective test is met. A declaration of interest should be noted as early as possible, and the Board member asked to leave the meeting when the agenda item is being discharged.

² A connection is any link between the matter being considered and the Board member, or a person or body that the Board member is associated with. This could be a family relationship or a social or professional contact.

Items for Discussion and Noting

9. **People and Culture Services Update**
Report by Director of People and Culture
(copy attached)

10. **Estates and Capital Update Report** (including: Capital Planning / Expenditure for 2024/25, cleaning tender, College vehicles, Baxter Storey – free breakfast items and areas for student use, fire compartmentation survey and fire door survey, Hydepark residents – update on Springburn land matter, estates projects – Springburn Campus, games hall floor – Springburn, 5 Year fixed electrical testing – February and March 2025, Wintech reports and Astute Fire Survey and Scottish Funding Council - College Infrastructure Strategy – Infrastructure Delivery Group)
Report by Director of Estates and Corporate Services and Head of Facilities and Environmental Sustainability
(copy attached)

11. **Environmental and Sustainability Update** (including: Engagement with Sustainability Funding, APUC Community Benefits Working Group, campus gardens update, link from the College to Springburn Rail Station, Easterhouse carpark LED lighting, Scottish National Adaptation Plan 2024-2029, Deposit Return Scheme, Race to Zero: annual reporting update, Public Sector Climate Change Duties Reporting 2023-24 and period poverty)
Report by Director of Estates and Corporate Services and Head of Facilities and Environmental Sustainability and Environmental and Sustainability Manager
(copy attached)

12. **Health and Safety Update**
Report by Health and Safety Manager
(copy attached)

- Items for Information**
13.
 - a) [Technical Bulletin 2024/4](#)
 - b) [Guidance on Planning 2024-25 Annual Audits](#)

- Items for Information**
14.
 - a) [Risk Management Minute 5 November 2024.pdf](#)
 - b) [Health Safety Minute - 13 November 2024.pdf](#)*(copies attached)*

- Risk, Equality and Data Protection - Discussion**
15. **Impact on Students – Student impact to be considered as a consequence of the consideration of the above agenda**

16. **Risk Management – Risk Issues to be considered as a consequence of the consideration of the above agenda**

17. **Equality Management – Equality Issues to be considered as a consequence of the consideration of the above agenda**

18. **Data Protection – Data Protection Issues to be considered as a consequence of the consideration of the above agenda**

19. **Environmental and Sustainability – Environmental and Sustainability issues to be considered as a consequence of the consideration of the above agenda**

20. Closure

21. Date of Next Meeting

27 May 2025, Springburn Campus
